

TOWN OF SILVER CREEK
COMMITTEE OF THE WHOLE MEETING
JULY 12, 2022

The Committee of the Whole Meeting of the Town Board of the Town of Silver Creek was held on Tuesday July 12th, 2022, in the Board Meeting Room at 1924 Town Road, for the purpose of discussing all issues before the Board.

Present: Supervisors Chuck Voss, Chris Jaeger, and Greg Hull; Clerk Alison Oftedahl; Town Operations and Facilities Manager Jody Reineccius, and by phone, Deputy Clerk Katie Anderson.

Absent: Wastewater Operator Mike Hoops.

Chairman Voss called the meeting to order at 6:35 p.m. and led the group in the Pledge of Allegiance.

Constituent Concerns – Hull reported that he met a constituent who would like repairs to West Clark Road. While this is not a Township Road, Hull said that Lake County would like to contract the Township to repair the culvert. All materials would be paid by the County.

Road and Safety – Reineccius said mowing is underway and Town Road is done. He would still like to purchase a different mower. He found a 72-inch mower that runs \$4,400 new that he'd like to purchase. He reported the road grader was repaired and that Jeff Foley was a hard worker and did a good job. There is another part that needs to be replaced. They want to fabricate it for lower cost than purchasing from Zeigler. Reineccius said that our new truck is in Lake Crystal having the dump box and other options added. He said he ordered eight trees for the Cemetery. He reported that Jeremy Kershaw of Heck of the North Bike Race asked permission to build a finish line structure. There was consensus that a finish line was fine as long as it was tall enough for trucks to pass under and removed after the event.

Sale of 2012 Dodge – Reineccius reported he delivered the old Dodge to the buyer and collected \$15,800 for truck plus delivery. Hull reported that he did some road work clearing trees off Alger Grade on the day that Reineccius and Thompson were delivering the truck.

CUP for Gravel Pit – The Clerks reported that the document is in progress but requires some research work. The Board authorized cutting the \$500 application fee. It was suggested that a public safety reason be added to the rationale on the project.

Disaster Preparation – Oftedahl reported working with Lake County to try to get the app that was created a few years back to capture GPS, photo and text for each damage location.

Approval of Off Cycle checks – After discussion and review of financial documents for the new International truck, motion Hull, second Voss to approve a check to be printed tomorrow and signed by Treasurer, Clerk and Chairman for the down payment which is due the 15th and to authorize the check for Folco Services. Carried unanimously.

General Sewer Operations – Reineccius reported that the problem at Lift Station 1 was not fully repaired yet and is currently waiting on 6-inch cast iron pipe. He also reported major issues at Grand Superior Lodge involving 2 pump failures. Both pumps have been replaced, and things are good now.

Meter Readings – Oftedahl reported that Thompson read meters and that an issue with Grand Superior's well meter was resolved.

New Sewer Installs – Reineccius said they plan to complete Mike Long's hookup next week and it should take about one day. The Clerk reported hearing from Christine Rostvold that she will be submitting her application and fee for her new hookup.

Operator's Report – Not yet available.

Stewart River Wastewater Project – Voss reported no changes.

Correspondence – The following items were passed around for consideration:

- Email from Anna Meverden at Mid-State Truck explaining need for down payment by 7/15.
- Website contact email from Bob Thibodo regarding subdivision of property on Flood Bay.

- 3 letters from MATIT: Insurance papers for the new truck; clarification to policy stating that insurance does not cover use of Town vehicles for work outside a public purpose; and an announcement of a new website with online claims.
- 4 signed and paid Hall Rental Agreements were circulated.
- 2 notices of price increases: RMB Labs and QuickBooks.
- Letter from Park State Bank regarding the need to make an appointment for banking during the Festival of Sail.
- 1 Affidavit of Posting was signed.
- 2 notices from Lake County Planning and Zoning: Hearing notice and approved Interim Use application.
- Maintenance contract and purchase order with Shel Don Business Solutions for the copier was signed by Chairman Voss.

OLD BUSINESS

Cemetery Dispute – No word from the families or attorneys.

Cemetery Directory Update – Names have been forwarded to Jim Gilbert of Waldo Sign Works for the new directory.

NEW BUSINESS

Election Judges – The list of Election Judges was presented for approval at next week's meeting. The list included John Bathke, Phil Sogge, Julia Jaeger, Debbie Cooter, Shele Hull, Michelle Bakes-Fogelberg, and as backups only, Katie Anderson and Alison Oftedahl.

PENDING BUSINESS

Loan and Down Payment for new International Truck – The loan document had to be signed last week to hold the interest rate at 2.767% which was locked in 90 days ago. Jaeger had signed the loan agreement in Voss' absence. Payments go for 7 years with regular payments due each December. The Board reviewed the document, the purchase contract, the MN Registration form and the warranty. Voss explained that final documents would be signed tomorrow in the Clerk's office with Mike Cooper from Mid State who would pick up the down payment check. The truck that was ordered a year and a half ago has finally been received by Mid-State and is now at TBEI for installation of dump box and other options.

New Office Printer Copier – The Clerk said that a free trial period with a used Cannon machine was just ending and that she and Anderson planned to go forward with the purchase, spending only \$2,000 of the \$3,500 budget approved by the Board last meeting.

Voss reported that the second half of ARPA funds were received with the total being around \$127,000. The Clerk noted that approximately \$5,000 remains after purchase of 2021 Dodge and payment to Bollig Engineering. It was suggested that this amount might cover a new mower.

There being no further business, the meeting was adjourned at 7:54 p.m. upon motion Voss, second Jaeger. Carried unanimously. The next regular meeting of the Town Board will be held on Tuesday, July 19th at 6:30 p.m.

Respectfully submitted,
Alison Oftedahl, Clerk