

TOWN OF SILVER CREEK
REGULAR MEETING
FEB 15, 2022

The Regular Meeting of the Town Board of the Town of Silver Creek was held on Tuesday, February 15, 2022 in the Board Meeting Room. Present were Supervisors: Chuck Voss, Greg Hull, and Chris Jaeger; Clerk Alison Oftedahl; Treasurer Jamie Pellman; Town Operations and Facilities Manager Jody Reineccius, Deputy Clerk Katie Anderson; and Wastewater Operator Mike Hoops.

Chairman Voss called the meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

CONSTITUENTS CONCERNS:

None.

ROAD & SAFETY:

Road Report – Reineccius reported that snow plowing was caught up. He reported that he spoke to Sam Anderson at MNDOT about using Loop Road and Town Road as haul roads. MNDOT said that they have the right by statute to declare any road a haul road. The hauling on Town Road would take place between the Cemetery and the historical Hall and Pavilion. The group discussed concerns with damage to the road, and concerns with safety and interruption to events such as the Ukulele Festival. After discussion, motion Hull, second Voss to have the Clerk contact Scott Witty for a legal opinion on whether we are required to allow hauling on Town Road at the Cemetery. Motion carried unanimously.

Tandem Axel Truck Pricing – Reineccius had obtained an updated pricing sheet after questions were raised last week. The signed purchase order listed the price for the truck chassis at \$112,475.60. To that, they have added \$250 of freight charges and a \$3000 surcharge. Voss and Reineccius both remembered that we were informed that there would be a surcharge. The new total for the chassis is \$115,725.60.

Replacement of 2021 Dodge Pickup – Reineccius has been shopping lightly used trucks on hand and stated that you have to act fast or they're gone. After discussion, the group agreed that \$90,000 of ARPA funds are available for use to purchase a pickup. Motion Hull, second Jaeger to authorize Reineccius and Voss to purchase a pickup with a budget not to exceed \$90,000. Carried unanimously. The Treasurer was asked to check with the bank to ensure that a wire transfer could be used to pay for the truck once found.

SEWER OPERATIONS:

Motion Voss, second Jaeger to accept the January Wastewater Operator's Report (included below). Carried unanimously.

Wastewater Operator's Report – January 11, 2022

Influent	2021	2022
January	0.4689 million gallons	0.4204 million gallons
February	0.4855 million gallons	
March	0.7586 million gallons	
April	0.6806 million gallons	
May	0.6131 million gallons	
June	0.8192 million gallons	
July	1.1059 million gallons	
August	0.9969 million gallons	
September	0.8284 million gallons	
October	0.7134 million gallons	
November	0.5272 million gallons	
December	0.4614 million gallons	
<u>Total</u>	8.1410 million gallons	

There was no trucked in wastewater during the month of January.

Effluent **2021**

May – Discharged 2.859 million gallons of water
June – Discharged 3.19 million gallons of water

July - Discharged 3.246 million gallons of water
August - Discharged 2.743 million gallons of water
September - Discharged 0.923 million gallons of water
Total for year- 12.961 million gallons

Current Operations

Very little to report this month.

No pump replacements.

Three letters committing to building new homes/connections have been received to date. There is a possibility of another three yet to be received.

Sampling has been done as required and all reports submitted to MPCA.

Pending Maintenance Items

Cut out between pump chambers on duplex stations

Respectfully submitted,
Mike Hoops, Wastewater Operator

Septage Overdue Account – The Board reviewed a letter regarding overdue septage and authorized the Clerk to send it. The letter states that dumping will be shut off February 28 if payment of the past due amount is not received.

New Connections – Operator Hoops discussed a potential for 6 connections and has letters of intent from three residents. He requested authorization to purchase grinder tubs ahead of application fees because it is taking so long for items ordered to be received. Motion Hull, second Voss to authorize the purchase of 3 tubs. Carried unanimously.

STEWART RIVER SEWER:

Voss reported no change on this project.

REVIEW MINUTES:

Motion Hull, second Jaeger to accept as presented the 1/18 Regular Meeting minutes. Motion Voss, second Jaeger to accept as presented the 2/2 Budget/Levy Working Meeting minutes. Motion Jaeger, second Voss to accept with correction noted, the 2/8 Committee of the Whole Meeting minutes. All motions carried unanimously.

TREASURER'S REPORT:

The Treasurer's Report was presented by Pellman as follows: TOSC checking: \$43,650.16 and TOSC savings: \$723,616.50 for a total of \$767,266.66. Outstanding checks totaled \$128.75 for a CTAS balance: \$767,137.91. Motion Voss, second Jaeger to accept the January Treasurer's Report as presented. Motion Voss, second Jaeger to authorize the requested transfer of \$72,000 from savings to checking. This amount includes the March 1 loan payment. Both motions carried unanimously.

READING OF THE BILLS:

The current month's bills were read: claims 9247-9275, totaling \$32,864.66, and payrolls through February 18th. Motion Voss, second Hull, to authorize payment of the bills as presented. Carried unanimously.

CORRESPONDENCE:

The Board considered the following:

- Email from Minnesota Benefits Association regarding Board Life Insurance. After viewing the options, the Board decided to keep the benefit at the same "Silver" level as last year.
- Letter from US Census Bureau regarding the Boundary and Annexation Survey.
- Letter from Park State Bank regarding the need to call with any large dollar amount deposits before 2:30 pm to ensure that there are pledges to cover the full amount on deposit by the Town.

OLD BUSINESS:

None

NEW BUSINESS:

2023 Budget – Motion Hull, second Jaeger to approve the 2023 budget as presented (included below). Carried unanimously.

General	\$84,500
Road & Bridge	\$313,000
Road Enhancement	\$20,000
Buildings	\$38,750
Fire	\$45,000
Cemetery	\$10,500
General Debt Service	<u>\$56,000</u>
Township Sub Total	\$567,750
CD Sewer Enterprise	124,000
CD Sewer Replace	<u>46,000</u>
Sewer Total	170,000
TOTAL BUDGET	\$737,750

2023 Levy – Motion Hull, second Voss to present the levy below to the voters at the Annual Meeting. Carried unanimously.

General	\$30,000
Road & Bridge	\$249,000
Road Enhancement	\$20,000
Buildings	\$25,000
Fire	\$45,000
Cemetery	\$2,500
General Debt Service	<u>\$28,500</u>
TOTAL LEVY	\$400,000

Election Judges – Motion Hull, second Voss to name Laura Kleive Head Election Judge and to approve Phil Sogge, Tim Turk and Katie Anderson as Election Judges for the Township Election. Carried unanimously. And, motion Hull, second Voss to name the same four individuals as the Absentee Ballot Board. Carried unanimously.

Board of Audit – Voss recessed the meeting at 7:45 pm to call to order the Board of Audit. 2021 annual Cash Control Reports from both Treasurer and Clerk’s systems along with the end of year bank statement were reviewed. They showed that the Clerk and Treasurer match, and both match the bank statement. Motion Voss, second Jaeger to accept as presented the Financial Report for 2021. All officers signed the front cover.

Annual Meeting – Reminder to plan speeches as there are no more meetings before the Annual.

Proposed Cell Tower – The Board reviewed a letter drafted by Hull with some changes by the Clerk. The letter requests that Lake County Commissioners consider a different location for the planned 325-foot ATT&T Tower. Motion Hull, second Voss to send the letter with one correction made on the spot. Carried unanimously. Supervisors signed the letter.

Newsletter Approval – New stories were reviewed and several typos were identified. The final copy will be sent to the Board 24 hours before going to the printer.

PENDING BUSINESS:

none

There being no further business, motion Voss, second Hull to adjourn the meeting at 8:28 p.m. Motion carried unanimously. The next regular meeting of the Board will be held on Tuesday March 22nd at 6:30 p.m. in the Board Meeting Room.

Respectfully submitted,
Alison Oftedahl, Clerk